



## **Efficiency and Performance Sub (Finance) Committee**

**Date:** TUESDAY, 26 MAY 2015

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOMS - WEST WING, GUILDHALL

**Members:** Roger Chadwick (Chairman)  
Jeremy Mayhew (Deputy Chairman)  
Randall Anderson  
Nicholas Bensted-Smith  
Nigel Challis  
Deputy Anthony Eskenzi  
John Fletcher  
Deputy Jamie Ingham Clark  
Ian Seaton  
Deputy John Tomlinson  
Philip Woodhouse

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**Lunch will be served in the Guildhall Club at 1pm**  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**  
To agree the public minutes of the meeting held on 4 March 2015.  

**For Decision**  
(Pages 1 - 6)
4. **APPORTIONMENT OF COSTS - TOWN CLERK'S DEPARTMENT, CITY PROCUREMENT AND INFORMATION TECHNOLOGY**  
Report of the Chamberlain.  

**For Information**  
(Pages 7 - 22)
5. **SERVICE BASED REVIEW ROADMAP**  
Report of the Deputy Town Clerk.  

**For Information**  
(Pages 23 - 32)
6. **SERVICE BASED REVIEW FINANCIAL MONITORING**  
Report of the Chamberlain (TO FOLLOW).
7. **PERFORMANCE MONITORING: LONDON-WIDE PERFORMANCE INDICATORS**  
Report of the Deputy Town Clerk.  

**For Information**  
(Pages 33 - 38)
8. **OUTSTANDING ACTIONS**  
Report of the Town Clerk.  

**For Information**  
(Pages 39 - 44)
9. **WORK PROGRAMME**  
Report of the Town Clerk.  

**For Information**  
(Pages 45 - 46)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
12. **EXCLUSION OF THE PUBLIC**  
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

### **Part 2 - Non-Public Agenda**

13. **REMODELLING LIBRARIES**  
Background reports and presentation by the Director of Culture, Heritage and Libraries.

**For Information**  
(Pages 47 - 76)

14. **CITIGEN COMBINED HEAT AND POWER SYSTEM - EXTENSION OF CONTRACTS**  
Report of the City Surveyor.

**For Decision**  
(Pages 77 - 84)

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**